

To our clients using the Altabank Treasury Platform and Quickbooks,

As you are aware, we recently completed a system conversion which may have disrupted your QuickBooks connection. We have provided the following guides and information to assist you in reconnecting to online accounts to QuickBooks.

Please find attached detailed connection guides for online QuickBooks users (Web connect) and desktop QuickBooks users (Direct connect). These guides will walk you through the steps of disconnecting and reconnecting your accounts to your QuickBooks profile. We have also included a guide for our clients that export QBO files from our online platform to be imported manual into QuickBooks.

Please make sure you use the following connections appropriate to your QuickBooks version when selecting the bank name in QuickBooks:

If you use our Treasury platform:

- For **Web connect** clients search and select "Glacier Family of Bank – Treasury Management"
- For **Direct connect** clients search and select "Glacier Family of Bank – TM - DC"

Note: If you use QuickBooks "direct connect" when connecting to our TPS platform, it will be necessary for you to use an Intuit ID code provided by the bank. If you do not have the code, please email us at tps@altabank.com or feel free to call us at 1-866-475-0015. Please provide your company ID and login ID (user ID) in your email.

If your business uses the online banking platform (Net Teller):

- If you use any version of QuickBooks except Direct Connect select "Glacier Family of Banks".
- If you connect to QuickBooks using Direct Connect please select "Glacier Family of Banks – DC".

Please feel free to call us with any questions at **1-866-475-0015** or email at **tps@altabank.com**.

We appreciate your business and our ongoing relationship with your company.